



Early Days
Child Care Centre
Raeburn Primary School
Morland Avenue
Bromborough CH62 8BD
Telephone: 0151 327 8761

Dear Parents/Carers,

**EASTER AND MAY 2015 HOLIDAY CLUB
W/C TUESDAY 7TH APRIL 2015 – FRIDAY 17TH APRIL 2015
& TUESDAY 26TH MAY – MONDAY 1ST JUNE (INSET DAY) 2015**

Please find attached the booking forms for EASTER AND MAY holiday club 2015. The details to make a booking are stated below.

Please don't forget - book early as places are taken on a first come, first served basis.

The theme for holiday club is 'SPRINGTIME OUTDOOR FUN '.

During holiday club, we routinely offer cooking and baking activities, team games, den building, assault courses, sewing, table-top games, sporting activities, both indoors and outdoors. Regarding the weeks theme, children will have the opportunity to express themselves creatively by participating in junk modelling. We would be most grateful if any parents are able to donate large boxes, empty cartons etc, all would be welcome. Thank you.

On Thursday 9th April we will be taking the children Bowling **This trip will incur an additional cost of £7.00 to cover transport and bowling ticket.**

On Tuesday 14th April we will be taking the children to Underwater Street in Liverpool, **this trip will incur an additional cost of £10 to cover transport and entrance fee.**

On Monday 1st June (inset day) we will be taking the children to the cinema, **This trip will incur an additional cost of £7 to cover transport and cinema ticket.**

If you would like to make a booking for any day, please complete and return the attached booking form. Days can be booked on an individual full day or half-day (trip days full day only) basis, or indeed for the whole week. The fees for a full day are £19.50, with a discounted rate of £17.00 per day for each sibling. Full days are from **8.00am to 5.40pm**. Half-day sessions are available for £11.00, from either **8.00am to 12.45pm, or 1.00pm to 5.40pm**. Children are eligible to attend from the age of three through to eleven years. **We positively welcome children from all pre-schools and primary schools.**

Your child requires a packed lunch for each day they attend. **(Please do not include any food items with nut ingredients, e.g. Nutella or peanut butter, as we have children in the setting with allergies to these products).**

Should your child need medicine administering during their time with us, please make this known to a member of staff as you arrive with your child, as we will need medicine administration forms completing, also to provide safe and secure storage for the medication. Thank you for your understanding regarding these matters.

Please note that we request that parents/carers not to allow children to bring in mobile/photography equipment to holiday club in accordance with our mobile phone policy.

At the point of us confirming your booking, your statement will be emailed to you in advance of holiday club starting. **Please note our payment policy stipulates we request payment in advance for holiday club.**

A 10% administration fee will be charged for any confirmed holiday club place cancelled less than 14 days before and full fees will be charged if less than 3 clear working days notice is given.

Up to 80% of childcare costs can be claimed back via tax credits. To determine if you are eligible ring the Tax Credits Helpline on 0845 300 3900, alternatively access www.hmrc.gov.uk.

If you would like further clarification of any aspect of holiday club, please contact us on the above telephone number, or via our email address office@earlydays.org.uk

Yours sincerely,

Philippa Thornber
Administrator

Easter 2015 and May 2015 Holiday Club

Tuesday 7th APRIL TO Friday 17th APRIL 2015
&
MAY HALF TERM - Tuesday 26TH MAY TO Monday 1st June 2015
(INSET DAY)

If you wish to book for any of these dates, please complete and return this form, by email or in person.

Statements will be emailed to you with confirmation of booking. Please note our payment policy now states that payment for holiday club is to be made in advance, in full for the relevant week of attendance.

We do accept childcare vouchers for payment of fees. You may also be able to re-coup up to 80% of childcare fees by claiming through the childcare element within the Working Tax Credit provision.

CHILD'S/CHILDREN'S NAME/S

(Please specify days individually & state full or half day am or pm)

EASTER WK 1

Tuesday 7 th APRIL	Wednesday 8 th APRIL	Thursday 9 TH APRIL BOWLING EXTRA FEE £7	Friday 10 th April
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EASTER WK 2

Monday 13th APRIL	Tuesday 14th APRIL UNDERWATER ST EXTRA FEE £10	Wednesday 15th APRIL	Thursday 16th APRIL	Friday 17 th April
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MAY HALF TERM

Tuesday 26 TH MAY	Wednesday 27 TH MAY	Thursday 28 TH MAY	Friday 29 TH MAY	Monday 1st June INSET DAY CINEMA EXTRA FEE £7
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Easter 2015 and May 2015 Holiday Club

I fully understand that should I have to cancel the above dates less than 14 days before the start of the holiday club then an administration fee of 10% of full fees will be incurred. Also that I am required to pay the full fees for any date(s) cancelled with less than 3 clear working (Mon-Fri) days notice.

<p>CHILD'S / CHILDREN'S NAME /NAMES</p> <p>EMAIL ADDRESS</p> <p>PARENT SIGNATURE..... DATE</p>
